



# Quarterly Quality Improvement Projects (QQIP)

QQIPs are intended to be short, 'easy-win' projects that allow members of REACH to take advantage of its wide network to deliver quality improvement.

They were initially designed with the following aims in mind:

- 1) To make use of the opportunities the REACH network presents
- 2) Encourage engagement from REACH participants in projects that are not led by the central committee
- 3) Encourage and empower Local Leads to be involved in running their own projects, of which they have ownership
- 4) Build a body of evidence that supports local and regional quality improvement

They should focus on understanding existing practice within the network rather than large data collecting 'research' projects. They may ultimately identify differences in practice that may lead to a formal [Project Proposal](#).

QQIPs should be easy for members of the network to complete; for example, they may consist of **sharing a guideline document** or answering **fewer than five questions on local practice**.

They should not require surveys to be sent more widely than to other trust Local Leads (i.e., not to all doctors working at each trust represented). The responses should not require more than 15 minutes time to complete.

Projects should be completed within the 'quarterly' cycle and are presented at subsequent Local Lead Updates. Within one rotation.

## Selection of Projects

Proposed projects will be shared prior to the quarterly Local Lead Update meetings with proposers then giving a short presentation of their idea during the update. Local Leads can then vote to pick the chosen project for that quarter (at present, only one QQIP is run in each quarter).

## Operation

The process of running QQIPs is intended to be 'hands off'. They empower members to design, run, and present their project.



Members submit their proposal for a QQIP through the Expression of Interest form. The purpose of the application form is to:

- 1) Ensure the proposal meets the definition of a QQIP
- 2) Register the project on the QQIP record
- 3) Commit the proposer to completion within the QQIP timeframe (quarterly)

Form submissions should be reviewed by any committee member in a timely manner (within one week) to prevent delay in the project starting.

Central committee involvement should only consist of:

- 1) Advertising and encouraging participation in QQIPs (at the LLU)
- 2) Ensuring proposed QQIPs meet the definition
- 3) Facilitating access to the network (i.e. sharing requests for information within the network)
- 4) Facilitating presentation of the project at LLU
- 5) Maintaining a record of completed QQIPs

### **Outputs**

- 1) Presentation within subsequent Local Lead Update meetings (mandatory)
- 2) Dissemination within the REACH network - including in the newsletter and on social media channels
- 3) Poster or presentation within regional (e.g. LSP) or national (e.g. RCPCH or specialty group) conference.
- 4) Successful QQIPs may evolve into a 'main' project